

NTU Old Dorm Re-Entry Guidelines

Robert Chase,
Director of Support Services
505.860.4082
rchase@navajotech.edu

The NTU Old Dorm Re-Entry Guidelines are designed to ensure and maximize a safe and healthy environment, NTU has established the following protocols for all staff, students, and visitors while on campus conducting business at the NTU Old Dorm. These guidelines are based on information obtained from the Centers for Disease Control and Prevention (CDC), The New Mexico Department of Public Health and Environment, and the New Mexico Higher Education Department. The protocols defined in this document are expected to be followed without exception. The NTU COVID-19 Mitigation and Response plans will be adhered to.

Entrance to NTU Old Dorm

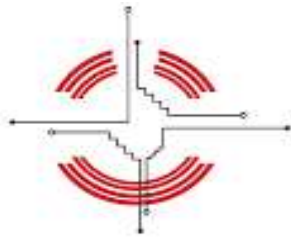
- **Main Entrance is the south facing entrance.** The main entrance is ADA compliant. It will also allow for exit traffic, provided no cross-traffic occurs. Goal is to prevent foot traffic from becoming congested in one location.
- All other doors will serve as exit doors to prevent cross-traffic.
Note: When construction begins on the academic building, the north exit door will be closed to all foot traffic for safety reasons.
- Main entrance is ADA compliant.
- All Employees, Students, Non-NTU Programs, and Visitors must properly wear a facemask at all times upon entering the NTU Old Dorm.
- All Offices will have Barriers (i.e. Plexi-glass) installed where necessary.
- There will be signage posted within the building to remind employees/students/visitors about social distancing, mask requirement, etc.
- Touchless Hand Sanitizer dispensers are available at the NTU Old Dorm Entrance.

Health Check to Enter Campus

- All Employees, Students, Non-NTU Programs, and Visitors will be screened with a Non-Contact Thermometer during arrival to campus by the NTU Security. The Screened Temperature must read 100.3 degrees or below to be allowed onto Campus. If an individual's temperature reached 100.4 degrees or above security will deny entry onto campus
- Touchless Hand Sanitizer stations will be placed across campus to reduce the spread

Social Distancing

- Everyone must stay at least 6 feet away from others. (Social Distancing)
- No gathering or congregating groups with more than ten (10) people.



Face Covering

- Staff, Students and Visitors are required to wear face masks while on campus.
 - Masks should fully cover the nose and mouth without gaps.
 - Masks should stay in place without needing adjustments.
 - Cloth masks should be washed daily

Staff Daily Office Cleaning, Classrooms and Computer Labs

- Surfaces and objects frequently touched will be disinfected at the beginning and end of the work day- Computer/Laptops, Keyboards, Phones, Desk, Chair, Filing cabinets, etc.
- Staff will disinfect chair, desk, and other areas after visitor leaves the office.
- Custodians have a routine cleaning schedule for the offices, restrooms, storage rooms, open areas, etc.
- Use of shared objects (e.g., lab equipment, computer equipment, desks) should be limited when possible, or cleaned between use with safe cleaning methods.
- Space seating/desks at least 6 feet apart when feasible. For computer labs, taping off seats to ensure six-foot distance between seats.

Anyone who does not follow protocol will be reported to the Security and asked to leave the premises.

All limitations subject to change based on guidance issued by NTU, CDC, the State and Navajo Nation.