



ESTABLISHED 1979

NAVAJO TECHNICAL UNIVERSITY

S I H A S I N

**Protocol During COVID-19 Pandemic
NTU Center for Advanced Manufacturing/Fabrication Lab**

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- 1. Daily Log/Temperature Check:** Students and employees will take their temperature upon entering the lab and record their name and temperature on the visitor log. Regular employees of the lab record their daily temperature and questionnaire provided by NTU Human Resources Department.
- 2. Personal Protective Equipment (PPE):** Students and Faculty must wear a COVID-19 mask while in the lab. Gloves are available for those sharing work areas.
- 3. Maximum Number of Visitors to the Lab:** Students, faculty, and visitors to the lab are limited to no more than 5 at one time. There is plenty of room in the lab to conduct social distancing and working separate from others.
- 4. Promote Proper Hand Hygiene:** Several hand sanitizer stations are located throughout the lab, liquid and wipes, to provide lab personnel plenty of hygiene opportunities. Wash hands frequently with soap and warm water for at least 20 seconds and use the foot level door openers when possible.
- 5. Disinfect Equipment:** Clean and disinfect frequently touched surfaces such as equipment, keyboards and door handles.
- 6. Social Distancing:** Both students and faculty should always maintain a minimum of six (6) feet of distance from one another. Extra care is taken when training on equipment.
- 7. Identification Card (IDs):** Students should always have their IDs while in the lab in case the safety officer or security officer needs to confirm their identity.
- 8. Feeling Sick:** Stay at home if you feel sick, get tested and wait for results. Follow the NTU guidelines on reporting positive COVID-19 Test results.