



Nitsáhákees *Nahatá* *Íina* *Síhasin*
NAVAJO TECHNICAL UNIVERSITY
ESTABLISHED 1979

COVID-19 Reentry Response Plan Navajo Technical Innovation Center (NTIC)

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Tenants in the Center

Seven (7) tenants have access the building to conduct their business. Tenants may also have business associates and clients visit them in the center. Two staff members are housed full-time in the center. NTU personnel report to the center on an infrequent basis.

Conference Room

The conference room is available at the tenant's discretion. The Administrative Assistant will inform the Interim Director of all meeting requests for final approval. All approved in-person meetings, require compliance with social distancing and mandatory masks rules. Air purifiers are made available for the meeting rooms.

Job Seekers

All job seekers are directed next door to Rhino Health.

Sign In/ Sign Out

During the pandemic, tenants and visitors to the center are required to sign in/out daily in order to have a record for contact tracing, if needed. Access to the building for after-hours and weekends work is temporarily suspended until further notice.

Screening for Access to IC

The Administrative Assistant will administer the necessary screening questions and take temperatures using the contactless thermometer, Monday through Friday, 8:00 am to 5:00 pm.

Building Occupancy Limits

Only the 7 tenants and NTU staff. The Innovation Center's occupancy limit is 30-50 individuals.

INNOVATION CENTER RE-ENTRY PLAN

Group Meetings

Non-tenant groups and public meetings are suspended until further notice. Tenants are allowed to conduct business meeting and will follow the safety protocols provided by CDC, NM State, Navajo Nation and NTU with 5 or less attendees, mandatory face masks and social distancing.

Hand Washing

Hand sanitizing pumps are installed on the walls at the main entrance, near the conference room and by the rest rooms. Frequent handwashing with soap and water are available to tenants in the building restrooms.

Cleaning Schedule

TLS Janitorial & Maintenance is contracted to clean the center weekly, on Sundays and Wednesdays. Sanitizing includes the front reception area, foyer, lobby, conference room, restrooms, kitchen, break-room, waiting room, and hallways.

Additional Physical Safety Plans

Access to the Center will be converted to digital card access to track patron traffic. A formal request has been submitted to the Maintenance Department to enclose the Administrative Assistant Office Support area to further ensure safety while serving our tenants, the public and other constituents. Enclosure also will secure office machines, equipment and PPE supplies. *Request is pending decision of the Director of Support Services.*