Assessment Committee
Meeting Minutes

Attendees: Gholam Ehteshami, Franklin Elliott, Melanie Herbert (for Thiagarajan Soundappan), Daniel McLaughlin (chair), & Jose Vanguardia. **Absent:** Casmir Agbaraji, Colleen Arviso, Jmichael Crank, Shania Gamble, Peter Moore, Carlos Paez-Paez, & Paul Platero.	**Date:** Tue Mar 20 2018. **Location:** SUB 235: **Called to order:** 12:35 pm. **Adjourned:** 1:15 pm
Agenda items & notes	Action & person(s) responsible
1. Approval of the agenda	
Approved by consensus.	
2. Approval of previous minutes	
Minutes of Mar 6 2018 were approved by consensus.	Post on assessment website: **D. McLaughlin**
3. Reports	

A. **Student Learning Consultant: D. McLaughlin.**
  i. Consultant continues to meet one-on-one with each department chair to improve one high-value, priority program, and utilize Weave online tools to produce Program Assessment Report (PAR) for that program. Meeting times and places are indicated in Assessment Committee calendar in Google Classroom.
  ii. Co-Curricular Project (CCP) Team will meet for a half-day work session on Fri Mar 23 from 9-noon to focus on service learning program outcomes, assessments, and data workflows.
  iii. Consultant met with Julie Bales on GenEd program design and assessment. They are going to design a comprehensive planning and evaluation calendar for coordinating planning, assessment, evaluation, program review, and budgeting, and will brainstorm appropriate audiences for that work.
	Continue to provide updates on highlighted areas: **D. McLaughlin.**

4. Old business	

A. **Lunchtime conversations on student learning**. The following presentations have been scheduled:
  i. Thu Mar 22. 12:30-1:30. Hospitality Center. Using Diné Principles to Advance Student Learning. Franklin Elliott.
  ii. Thu Mar 29. 12:30-1:30. Hospitality Center. Program Design and Assessment: Cautionary Notes. Daniel McLaughlin.
B. **Guest speaker.** Dr. Ivan Lopez is not availa-
	Distribute fliers to departmental colleagues: **all AC members.**

ble to come to Crownpoint in April. Might be able to schedule a talk in fall 2018.	
New business	
A. **CAR for fall 2017.** Consultant presented final draft report. It includes about 15 CAR's that faculty sent in prior to Mar 6 deadline. Dan thanked chairs for making that happen. Jose asked about data attachments submitted with reports. They show how report writers came to conclusions and improvements. Will the data be included in final report? In the interest of efficiency and readability, Dan included the CAR summaries only. There are tools for uploading aggregated student learning data in Weave that we can and should explore. It would be a good idea to have at least one full-time Assessment Committee retreat to examine in detail such possibilities. Will students have access to the CAR? Yes. The report will be posted on the Assessment Committee's page on the NTU website. AC members accepted the report by consensus.	Post CAR for fall 2017 on Assessment Committee website: **D. McLaughlin.**
Announcements	
First in series of Lunchtime Conversations on Student Learning will take place on Thu Mar 22, from noon-1:30. Franklin Elliott will talk about "Using Diné Principles to Advance Student Learning." Lunch will be provided.	
Next meeting: **Tue Apr 17 2018 from 12:30-1:30 in SUB 231 (and via Bluejeans)**	